



# Attendance Newsletter

Dear Parent/Carer,

Welcome back, it is lovely to see all of the children back and ready for a new year. So many children have come to me very excited and determined to get 100% attendance!! We have had a fantastic start to the new academic year. Attendance and punctuality will continue to remain a priority this year. We expect all children at Cloudside Academy to have good attendance.

Please continue to send your children to school with minor ailments such as a cold. We will monitor them throughout the day and be assured we will never keep a sick child in school.

**Please see below guidance which indicates the period your child should not attend school if they are unwell**

**Sickness/diarrhoea** – children can return 24 hours after the last episode

**Chicken Pox** – to remain at home for 5 days from the onset of the rash

**Conjunctivitis** – No exclusion period

**Respiratory infections** – No exclusion

**Covid-19** – As soon as the child feels well enough to return, there is no exclusion period (Proof will be needed)

**High temperature** – Remain at home with a temperature of 38C or more, proof will be required

**Impetigo** – Until lesions are crusted or 48 hours after starting antibiotic treatment

**Ringworm** – Treatment needed but no exclusion required

**Tonsillitis** – No exclusion required

**Cold sores** – No exclusion needed

**Head lice** – No exclusion necessary

**Hand foot and mouth** – No exclusion

**Please note if you choose to keep your child away from school longer than the recommended period further proof may be requested.**

**As with all periods of illnesses home visits will be made to all families where children are absent. During the home visit children will need to be seen.**



## Holidays

Cloudside Academy do not authorise leave of absences unless there are exceptional circumstances, irrespective of the child's overall attendance.

**You must** complete a leave of absence form prior to the holiday being taken.

Where a parent takes a leave of absence to which the application was refused or takes a leave of absence where no application was made, school will request a penalty notice to be issued by the Local Authority. The penalty notice will be issued to each parent of the individual child.

**From August 2024**, the fine for school absences across the country will be **£80 if paid within 21 days**, or **£160 if paid within 28 days**. Any legal proceedings would relate to section 444 or 444(1A) of the Education Act 1996.

**PLEASE NOTE – Failure to pay a penalty can lead to legal intervention.**

Fines per parent will be capped to two fines within any three-year period. Once this limit has been reached, other action like a parenting order or prosecution will be considered. If you're prosecuted and attend court because your child hasn't been attending school, you could get a fine of up to £2,500.

## Medical Appointments

*We request that, where possible, medical and dentist appointments are arranged outside school hours as these appointments will affect your child's percentage attendance. We do understand that some appointments are not always possible to arrange outside of school hours. However, if your appointment time allows your child to come to school for registration and then leave, this will have a positive impact on their attendance figure. Likewise, if they are able to be back into school for afternoon registration at 12.50pm*

## **The School Day**

- School gates open at 8.15am
- Class doors are opened at 8.30am
- School gates close 8.40am
- Arrival after 8.40am will be marked at **L**ate.
- Arrival after 8.50am will be marked as **U**nauthorised absence for morning session which will effect your child's overall attendance.
- Once the registers have closed then your child is marked absent and this will affect their overall attendance
- The school day finishes at 3.15pm



## Incentives, Rewards and Prizes



Children can earn rewards and prizes for being in school every day! To recognise that children have 100% attendance each term they can pick from various prizes as well as receive a certificate to acknowledge their achievement.

At the end of the academic year there are also larger prizes and treat days for children who end the academic year above 98% attendance.

Please don't give up if your child misses a day of school, there are lots of various prizes up for grabs.



**The children must be in to win!!**

